

HIGHMORE-HARROLD SCHOOL DISTRICT 34-2 PROCEEDINGS

January 8, 2024

The Highmore-Harrold Board of Education met in regular session on January 8, 2024 in the Business Classroom at 7:00 p.m. Members Present: President – Jim Stephenson, Vice President - Paula Haiwick, Amy Hoffman, Dusty Mitchell, Jennifer Semmler. Members Absent: Kristi Effling, Derek McCloud. Others Present: Superintendent/SPED Director - Quinton Cermak, PreK-12 Principal - Cory Lambley, Business Manager – Stacey Hamlin, Mary Ann Morford, Morgan Bonnicksen, Rhonda Baloun, Brandi Pekarek, Kayla Kaltenbach, Joe English, Mattea Alger, Kendall Cermak, Ron Mitchell.

President Stephenson called the meeting to order at 7:01 pm and the Pledge of Allegiance was recited at this time.

Motion by Semmler and seconded by Hoffman to approve the Agenda with the amendment to review Policy KH: Public Gifts to School, add motion to approve after school program pay of \$40/hour, and amend petition release date from January 27<sup>th</sup> to January 26<sup>th</sup>. The motion passed.

Motion by Hoffman and seconded by Semmler to approve the Minutes of the December 11<sup>th</sup>, 2023 board meeting. The motion passed.

Bills and Financial Statements were reviewed and approved for payment on a motion by Hoffman and seconded by Semmler. The motion passed.

Paula entered at this time, 7:05 pm.

**JANUARY PAYROLL:** \$201,589.77

**DECEMBER CASH REPORT: General Fund:** Beginning Balance: \$696,533.43; Receipts: Local - \$108,823.33, State - \$64,123.00, Federal - \$7,495.00; Disbursements: \$197,168.35; Ending Balance: \$679,806.41; Advance Payment/Petty Cash Asset Accounts - \$7,467.72; Total Cash Account: \$687,274.13. **Capital Outlay Fund:** Beginning Balance: \$2,673,611.58; Receipts: Local - \$81,411.93, Federal - \$10,300.00; Disbursements: \$20,793.99; Ending Balance: \$2,744,529.52; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$4,184,340.96. **Special Education Fund:** Beginning Balance: \$849,416.16; Receipts: Local - \$38,070.27, Federal - \$0.00; Disbursements: \$39,927.37; Ending Balance: \$847,559.06; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,357,747.62. **Impact Aid Fund:** Beginning Balance: \$496,583.57; Receipts: Federal - \$0.00; Disbursements: \$0.00; Ending Balance: \$496,583.57. **School Lunch Fund:** Beginning Balance: \$53,579.72; Receipts: Local – \$6,564.57, Federal - \$5,242.03; Credits - \$10,977.97; Disbursements: \$24,581.29; Ending Balance: \$51,783.00; Advance Payments - \$25,667.19; Total Cash Account: \$77,450.19. **Internal Fund:** Beginning Balance: \$20,317.00; Receipts: Local - \$1,175.00; Disbursements: \$2,027.89; Ending Balance: \$18,464.11.

**Board Report-10003**

**FUND: GENERAL FUND**

AMAZON CAPITOL SERVICES	Supplies	42.99
AMAZON CAPITOL SERVICES	Water Fountain Fix	134.00
AMAZON CAPITOL SERVICES	Emergency Lights	266.22
AMAZON CAPITOL SERVICES	Dictionaries	147.44
ARAMARK	Mop/Laundry	602.03
BONNICHSEN, MORGAN	Patron Mileage	167.28

CAPITAL AREA REFUSE, LLC	Garbage (January)	408.35
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	1,184.79
CITY OF HIGHMORE	Utilities	62.60
	Utilities	231.88
DAKOTA SUPPLY GROUP	Supplies	174.64
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - Bus Route	11,432.70
	Motor Fuel - BBB	1,352.39
	Motor Fuel - GBB	1,352.39
	Motor Fuel - Activity	340.64
GEORGIA MORSE MIDDLE SCHOOL	Acalympics Entry Fee	50.00
H & H PLUMBING, INC.	Bathroom Repairs	533.57
HAIWICK, PAULA	Patron Mileage	82.62
HALL OIL AND GAS CO., INC.	Propane	3,677.18
HIGHMORE HERALD, THE	Proceedings	152.97
HIGHMORE-HAROLD SCHOOL DISTRICT	Jaxson Brueggeman - Coaching Class	35.00
	Chantrel LaMont - Christmas Exchange	51.00
	Bob DeBoer - GB Official	120.00
	Dennis Heinz - GB Official	120.00
	Tim Nihart - GB Official	188.34
	Faulkton School - GBB Dues	60.00
	DCI - Background Check	86.50
	Lewis Hofer - GB/BB Official/Mileage	155.30
	Brandon Soulek - GB/BB Official/Mileage	191.00
	Andrew Lepkowski - GB/BB Official	140.00
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	194.37
	4th Grade Supplies	22.00
INNOVATIVE OFFICE SOLUTIONS LLC	Supplies	429.85
JAYMAR BUSINESS FORMS, INC.	W2s	93.26
KOHLMAN, BIRSCHBACH, & ANDERSON	Audit Fees	7,130.00
LAMINATOR.COM	4 Film Rolls	150.46
LINDE GAS & EQUIPMENT INC.	Vo Ag	86.30
MASHEK FOOD CENTER	Supplies - Maintenance	2.95
	Food - FACS	324.42
MCLEOD'S PRINTING	Checks	149.90
MIKE TIRES & REPAIR INC.	New Tires - Skid Steer	935.50
MILLER SCHOOL DISTRICT	Football - 25% (2023-2024)	394.18
MYERS, RHONDA	Patron Mileage	413.10
NORTHWESTERN ENERGY	Electricity	223.40
	Electricity	3,294.12
PEITZ SERVICE EXPERTS	Maintenance	195.00
PETTY CASH - POSTAGE	Postage	68.05
QUOIN FINANCIAL BANK	Safety Deposit Box	34.00
SCHOOL ADMINISTRATORS OF SD	Registration	90.00
VENTURE COMMUNICATIONS	Telephone	415.67
WEX BANK	Maintenance - Motor Fuel	240.42
	PD - Motor Fuel	48.57
	Activity - Motor Fuel	70.80
	WR - Motor Fuel	188.11
	GBB - Motor Fuel	103.52
	Cheer - Motor Fuel	101.60
	<b>GENERAL FUND TOTAL</b>	<b>38,943.37</b>
<b>FUND: CAPITAL OUTLAY</b>		
AMAZON CAPITOL SERVICES	Breakroom Keurig	89.99
CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
CIVIL DESIGN INC	Track Design	742.50
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - BBB 15%	238.66
	Motor Fuel - Bus Route 15%	2,017.54
	Motor Fuel - Activity 15%	60.11
	Motor Fuel - GBB 15%	238.65

	<b><u>CAPITAL OUTLAY TOTAL</u></b>	<b>6,617.47</b>
<b><u>FUND: SPECIAL EDUCATION</u></b>		
AMAZON CAPITOL SERVICES	Supplies	56.61
CHESTER AREA SCHOOL	Out of District Tuition (AR)	250.00
	<b><u>SPECIAL EDUCATION TOTAL</u></b>	<b>306.61</b>
<b><u>FUND: FOOD SERVICE</u></b>		
ARAMARK	Mop/Laundry	150.51
EAST SIDE JERSEY DAIRY	Milk (Supply \$)	492.67
MASHEK FOOD CENTER	Food - Lunchroom	410.77
PERFORMANCE FOODSERVICE	Supplies	373.18
	Food	2,468.27
	<b><u>FOOD SERVICE TOTAL</u></b>	<b>3,895.40</b>
	<b>JANUARY TOTAL INVOICES</b>	<b>49,762.85</b>

No Conflicts and Disclosures at this time.

Public Input:

- Kendall Cermak and Mattea Alger came to speak on the Senior Class Trip that will be held this year in Colorado Springs, Colorado.

Superintendent's Report

- Legislative Updates: Session starts on January 9<sup>th</sup>. State of the State Address by Governor Noem will be at 1:00 pm on January 9<sup>th</sup>. Superintendent Cermak touched on several bills to watch that would impact school districts.
- Cracker Barrel will be on January 20<sup>th</sup> beginning at 9:30 a.m. in the West Wing of the Auditorium.
- The lighting project is out for bid and will be in the next three papers. Bid opening will be on February 6<sup>th</sup>.
- Quarter 2 Staff Spotlight is Brent Liechti and Janie Pratt.

PreK-12 Principal's Report

- Acalympic's will be held at the Georgia Morse Middle School in Pierre, SD on January 31, 2023(6-8)
- Scripts Spelling Bee finals is taking place on January 12 for grades 3-8 at 1:00 pm, with the Top 2 advancing to Mitchell
- After school work-study started back this week for grades 3-6 in the elementary with about 10 kids attending.
- HS midterm will be February 2, 2024
- Rapid City Stock will be January 26-February 3<sup>rd</sup>
- Book fair in the HS computer lab on February 5-8<sup>th</sup>
- Parent Teacher Conferences will be held on February 8<sup>th</sup>
- National FCCLA week will be February 5<sup>th</sup>- February 8<sup>th</sup>

Business Manager's Report

- The FY23 Audit has been completed and approved by the Department of Legislative Audit.
- An Audit Quote from Kohlman, Beirschbach, & Anderson came in at \$16,200 for year ending June 30, 2024. This is up \$700 from the quote given last year due to additional federal regulations that have not been required to be reviewed in the past.

- The following member seats are up for re-election; Effling, 2-year term; Stephenson, 3-year term; Haiwick, 3-year term. The earliest date to begin petition circulation and to file nominating petitions is January 26<sup>th</sup>, 2024. All petitions are due back by 5:00 pm on Friday, February 23<sup>rd</sup>.
- Statistical Digest has not been posted yet for School Districts.
- CD rate quotes came in from Quoin Financial Bank and Heartland State Bank. The board decided to go with a 12-month CD at the rate of 5.15% with Quoin Financial Bank.

Old Business:

Motion by Semmler and seconded by Hoffman to approve Second Reading of Policy ABAA-R: Parent Involvement in Title I-Guidelines, ABAA-CP: Complaint Procedure (Title I), and AC: Nondiscrimination were held.

New Business:

Motion by Haiwick and seconded by Semmler to set the School Board Election Date for April 9, 2024 to run concurrently with the City Election. The motion passed.

Motion by Haiwick and seconded by Semmler to approve the Audit Quote of \$16,200 for year ending June 30, 2024. The motion passed.

First Reading of Policy ACAA – Sexual Harassment Policy and Procedures, Policy IIAC: Library Materials Selection and Adoption, Policy KLB: Public Complaints About the Curriculum or Instructional Materials, Policy KLB-E(1): Public Complaints About the Curriculum or Instructional Materials – Request for reconsideration of materials, and Policy KLB-E(2): Public Complaints About the Curriculum or Instructional Materials – Library opt-out form.

Motion by Hoffman and seconded by Mitchell to approve After School Pay at \$40/hour. The motion passed.

Discussion was held regarding if a parking lot could be added to the south side of the school for teacher parking and if the school could add an exhaust fan to the wrestling room.

The Board set their next meeting for Wednesday, February 14<sup>th</sup>, 2024 at 7:00 pm.

Motion by Semmler and seconded by Haiwick to adjourn at 7:45 pm. The motion passed.

\_\_\_\_\_ Stacey Hamlin, Business Manager  
 \_\_\_\_\_ Jim Stephenson, Board President